

Langdon School Council Meeting

Date: Wednesday, January 16, 2019

Time: 6:30 pm

Place: Langdon School Learning Commons

Next Meeting Date: Wednesday, March 13, 2019 @ 3:15 pm

Attendees: Launa A, Stacey D, Carrie G, Andrea G, Amanda DS, Amy S, Bent L, Taylor G, Tom G, Norman E, Arden C, Christine A

Absent: Brandie-Lee M, Patty Sproule

Call to Order: Launa A

Launa A called the meeting to order at 6:36 pm. Amy S motions to accept November 14, 2018 Langdon School Council meeting minutes. Stacey D seconds the motion. No vote. Passed.

Administration Update: Brent Legault & Norm Ellis

Langdon School is very excited to continue to grow and develop by offering our students a very high level of support for their own development and impacting as many levels as we can.

Academically, we are still asking for feedback (to RTR: Real Time Reporting, as there are some issues & they are looking for feedback) and input from all stakeholders to ensure the best possible level of communication and experience for everyone. The link to our feedback form was included in the January Newsletter. (Some changes have already occurred, but are still looking to build on what is beneficial to students, to guide learning, & what is beneficial to guardians.)

Among other areas of academic support, we have also recent started the Dragons CAVE (Based on option class programming) for the students in grade 7, 8 & 9. (This is student & teacher based—either may decide if they require additional support, except in art or band. Parents may also ask that the child attend. MS Teams will be rolled out in the next year). The cave program is designed to support students who require a little extra support in order to achieve their best academic outcomes. Norm Ellis has been overseeing the CAVE for grade 7 & 8. Russell McNabb has been working with the students in the grade 9 CAVE. Norm has created an interactive digital component that has allowed teachers to communicate with the CAVE facilitator in order to ensure the students are remaining up to date with all their work.

Beyond the classroom, our students are continuing to benefit from support in their social and emotional development. Our two CDA's, Margaret Schrauwen (K-6) and Brit Nesgaard-Inglis (6-9), in combination with a wide variety of teaching and support staff and external program expert, have been able to provide our students with a variety of support programming. This is not limited to, but includes:

- Breakfast Program (Currently assists 165 students/day)
- Conscience Discipline, K-5 (Girls stages of play, SHOUT programming, wize guyz for boys)
- Thinking Social, K-9
- Girl's Group, Grade 4
- Continued Mind UP activities and support in various classrooms, Grade K-9

- Stages of Play, Grade 3
- SHOUT, Grade 8
- Wise Guys, Grade 9
 - Supporting male student's emotional development

While we consider these programs to be very successful, one of the biggest things we've acknowledged is that these programs continue to be accessed and sought out. Our students have shown a need for them in order to feel safe, comfortable and successful in our school, our community and in their lives.

Langdon Field Trip Procedure

Norm Ellis will speak to the evolution of the Langdon School Field Trip Procedure as it impacts and pertains to our students involvement in educational outcomes and opportunities that occur off school campus.

Norm Ellis: Introduces new Langdon School Field Trip Procedure & asking parents for input. Draft as follows:

At Langdon School, we believe field trips/experiences are to extend the curriculum, enhance learning, and enrich programming. In choosing sites, we consider relevant and authentic hands on learning experiences. Off-site learning can enhance team building and collaboration among participants. As our students grow and mature, we also want to expose them to possible careers and settings they may not have considered through meaningful interactions with experts in various fields.

Planning and teacher responsibility

At Langdon School, we believe every student should have the opportunity to attend field trips. To meet this goal, we plan carefully. The first consideration is safety for all who will be attending or hosting the field trip. The expectations for learning and behaviour are clearly explained to the students ahead of time to ensure their success and meet the guidelines of the site we are visiting. We provide appropriate numbers of supervisors and parent volunteers, and where possible, an itinerary. Considerations of cost, travel time and distance are considered, as they apply to age levels and maturity of the students.

Our planning centers around educational benefits and connections to the curricular outcomes. When planning, we review age appropriateness of the activities, engagement factors, the dynamics of the group to attend and how students can demonstrate the intended learning.

In preparation for an upcoming field trip, we consider students' individual situations and possible barriers for attending. Financial assistance is available, as needed. We know there are many costs in family life. Typically, trips are planned during school hours, with students departing and returning in time to access regular busses at the beginning and end of the day. Clear expectations for each trip are stated on the documents shared with students and parents.

Some students require additional supports. Educational assistants, parents and parent volunteers play a critical role in providing needed supports. This ensures all students have access to the experience.

Student Responsibility

Field trips are an extension of the school environment. Students attending school sponsored trips are acting as ambassadors for the school and our community. We expect students to:

- Attend punctually and prepared

- Manage behaviour by listening and responding to instructions
- Show respect to the people and the environment
- Participate and learn the objectives

Parent Responsibility

We ask for parent support to:

- Understand the risks and benefits of the field trip before signing the permission form
- Have all required materials prepared (ie. Lunches, winter wear, etc.)
- Commit to responding to behavioral concerns
- Communicate concerns to teacher prior to the event
- Accept and follow through on concerns brought forward from the school
- Recognize instances in which your child does not have the skills to manage their behaviour on a school sponsored trip
- Be willing to provide 1:1 supervision of their child, as needed **(spoke about this section looking like the parent provides the 1:1 supervision. Rework that the decision based upon individual needs to be discussed by teacher & administration; then communicated to the guardian ahead of the field trip time).**

Exclusions (Discussed changing this section to work on a more positive tone, not as negative)

Working together is important to us. When a student demonstrates a repeated inability to independently act responsibly, respectfully, and safely, the students may be excluded from a field trip. The teacher organizing the trip will discuss the behaviour with the parents as well as the student. If the concern persists, administration will be made aware of the situation and a plan will be out in place for improving the behaviour, with parent knowledge and support.

If a student has exhibited a pattern of severe behaviour issues or risky behaviours such as flight risks, drugs, tobacco, alcohol use at school, or violence towards their peers or adults, the school administration will contact the parents regarding the **possible** exclusion from the planned trip.

Trustee Update: Patty Sproule (absent)

Please see pages following end of minutes.

These are the highlight of the meeting held at Chestermere High School.

Ament Meeting Minutes: Launa A

May 22, 2018 Langdon School Council Meeting minutes need to be amended to correct the AGM to be at 3:15 pm. [Action: Andrea G \(done\)](#)

Current Business: Open Table

1. Stacey D: not in January Langdon School newsletter, but separate email sent regarding Melissa Loewen Award. Ensure that this information gets into the February, March & April newsletters & that the information gets copied & handed out as Tammy R said would occur at previous meeting.

2. Launa A: to keep Council & Society completely separate in the Langdon School newsletter & to be sent dates in advance of submission (date for newsletter, deadlines).
3. Brent L: To follow up with Tammy R & Sabrina to assist in separating both groups & to ensure Launa A receives newsletter submission dates.
4. Launa A: Society wants an open dialogue with School Administration as Society has altered procedure regarding funding requests & communication—to assist in efficiency of acceptance/questions/invoicing. Would teachers prefer quarterly funding meetings/requests, etc.?
5. Launa A: Suggests that Chair or Vice Chair goes into inform teachers/staff of procedure in order to obtain all available funding & implementation of 3 month deadline to spend the remaining casino monies. Action: Launa A to set-up information session with staff/administration & decide who will run it from the Langdon School Society.

6. Langdon School Council still has monies in the account and must determine how much is left in account, if any.

Future Meeting Date:

Wednesday, March 13, 2019 @ 3:15 pm

Adjournment: Launa A

Launa A adjourned meeting at 7:50 pm. No motion. No vote.