

**Date:** June 8, 2018

**Time:** 8:46 am

**Place:** Langdon School Staff Room

**Next Meeting Date:** Admin waiting on set calendar to confirm meeting dates. Proposed first September meeting as Wednesday, September 19, 2018 at 6:30 pm in the Learning Commons. TBD as waiting for admin confirmation.

**Attendees:** Brandie-Lee M, Launa A, Stacey D, Tom G, Andrea G, Gwen DH, Christine S, Amy S, Tova M, Christine A.

**Absent:** Patty S, Carrie G

**Previous Business:**

Motion the approval of the April 11, 2018 meeting minutes. Vote to approve: Launa motions to approve minutes. No seconder, unable to pass the approval of the previous meeting minutes as not enough people present who attended April 11, 2018 meeting are present. Approval deferred to the September Council meeting.

**Trustee Update:**

Trustee unavailable to give a report at this time. Patty S is unavailable due to husband being in a car accident. Will catch up at the September council meeting. Patty submitted her June Trustee Report via email on June 18, 2018:

2018-2019 Spring Operating Budget Approved

Rocky View Schools' 2018-2019 budget was approved by the Board of Trustees on May 17, 2018. The total budget is \$280 million. 78 percent will be directed towards instruction, 13 percent to plant operations and maintenance, 6 percent to transportation, and 3 percent to governance and administration. With anticipated growth of over 1000 students, RVS is planning for the addition of approximately 33 school-based teaching staff and even more once the usage of the government's recent renewal of the Classroom Improvement Fund is determined. The budget also includes an increase to inclusive education funding by \$500,000 to provide new supports for students with complex and emotional needs.

Provincial Student Transportation Survey Alberta Education's student transportation survey is open until June 15, 2018. The feedback will help Alberta Education determine potential changes to the distance criteria, service levels and safety considerations. Changes are scheduled to be finalized by fall 2018 and for the 2019-2020 school year.

2018-2019 School Transportation Re-Enrollment

Current RVS families who require services for the 2018-2019 school year need to re-enroll their child by June 15 or risk losing their child's spot on the bus. Re-enrollment letters have been emailed to all families. Families who have not completed their child's re-enrollment by June 15 will need to register their child as a new transportation student and will not be guaranteed services. Families needing to set up busing for a new child that was not registered last year on the bus, will need to complete a school bus transportation registration form after July 1 on the RVS Transportation website. Families who have questions or need help with re-enrollment should email [transportation@rockyview.ab.ca](mailto:transportation@rockyview.ab.ca).

## 2018-2019 Fees Approved

Each spring, the Board reviews and establishes school fees as per the School Act. The proposed Schedule of School Fees for the 2018/19 school year was brought forward to the Board on May 17, for approval. In total, fees are anticipated to increase by 12.8 percent over the 2017-2018 fees. Changes include a moderate increase of transportation fees by five percent.

Chestermere Youth Connections Program In July and August, the Rocky View Immigrant Services (RVIS) Youth Connections Program will be hosting free day camps designed to support the integration of newcomer youth into Canadian society and promote more inclusive communities. These programs will explore topics such as skill building, resumes, budgeting and finance, leadership, cultural diversity training, active living, mental health, building familiarity with community services and groups, participating in community events, the importance of volunteering, building volunteer hours, and making new friends. Session 1 for junior high students runs from July 16 to 27, 1-4 p.m. Session 2 for senior high students runs from Aug. 6 to 24, 1-4 p.m. For more information and to register please contact Eryn Wahl at 587.435.6056.

2018 Alberta Student Leadership Conference I had the opportunity to attend a few hours over two days at the 2018 Alberta Student Leadership Conference, hosted by Bert Church High School from May 27-29, 2018. Over 900 students from across Alberta were in attendance for the three days of workshops, activities and learning.

## 2015-2019 Four Year Plan – Year 4

The final year of RVS' 2015-2019 Four Year Plan was approved by the Board of Trustees at the June 7 meeting. The 2015-2019 Four Year Plan is originally based on the hopes and desires of Rocky View stakeholders who provided direct input into the development of the plan's new goals, outcomes, performance measure framework and/or the strategies during the Board's extensive 2014-2015 Four Year Plan Consultation Process. Moving forward, the plan continues to feature three goals, nine outcomes, 26 performance measures and 13 strategies. It also remains compliant with the province's accountability requirements. The 2015-2019 Four Year Plan – Year 4 will be available on the RVS website shortly.

## Indus School Modernization (Redesign)Project

A follow up meeting to the May 10th Design Charrette session will be held at Indus School during the afternoon of Thursday, June 14th. The architect will do a presentation to demonstrate their thoughts are on the modernization and the relationship between areas based on input from the community. He will be seeking further feedback.

### Project Timeline:

Current - May 2019 will be the design

Current – August 2019 the portables will start showing up and be placed on the school.

September 2019 students should be learning in portables

September 2021 students will be able to learn in the newly modernized school

Langdon High School

We are continuing to meet with Langdon Volunteers as well as Rocky View County Council to collaborate on advocacy for funding for this much needed school.

### **Administration Update:**

Gwen DH gave the following updates on behalf of the administration (submitted via email June 13, 2018):

1. We are currently waiting for the board's approval on our 2018/2019 Kindergarten Calendar. We will share this information with our parent community when it is made available to us.
2. Local residents have asked us to share their concerns with respect to the number of vehicles using their business and personal residence parking spaces for dropping off and picking up students. Parents/guardians are reminded to use our Parent Loop as the means for dropping and picking up students at school. RCMP and Rockyview Enforcement Services have been contacted by community members and it was shared with us that tickets may be issued.
3. Community members are reporting a noticeable increase in vandalism taking place in the community. We have reminded our students to stay off personal property. Local enforcement services has shared they will increase their presence when possible to deter students from entering prohibited areas.
4. Parents and teachers have asked that elementary students no longer be permitted to use a personal device (cell phone, IPAD, tablet, hand held game system, etc.) during morning and afternoon recesses. This change will be communicated with our parent community in June with the final report card.
5. AMA Patrol program will not be offered by school staff in the 2018/2019 school year.
6. Langdon School is taking part in real time reporting in the 2018/2019 school year. School staff will continue to work with our parent community to support their online engagement.
7. Langdon School would like to update their existing fundraising policy. This update would require school staff to create proposals for fundraising and present these to admin for approval before being shared with the school community – this includes school council and society.

**NOTE: Council is brainstorming "theme" council meetings—such as having PowerSchool information meeting as a "theme" of one council meeting.**

**NOTE: Council requesting all teacher fundraising to go through admin & Council to avoid overlap, etc.—especially the athletic department.**

### **Teacher Funding Requests:**

Amount sitting in account: \$5310.00.

- 1) Funding request for storage equipment for the PE equipment room. Just storage for the equipment already owned by Langdon School. It is required to create better organization, use of space and ease of use. Submitted by Michelle Maaskant and Emily Clarke. Funding decision required by June 28, 2018 so equipment can be ordered before year end & to have available for use in September. Total amount of funding requested (including tax and shipping for nine items): \$3120.06.

Stacey D motions to fund this request for \$3120.06. Launa A seconds this motion. Motion is unanimously passed. **Funding of \$3120.06 to be given to the PE department prior to month end.**

This leaves \$2189.94 to use toward further expenditures.

- 2) Funding request for the grade 6-9 Foods & grade 7-9 Fashions class, put forward by Leah Ficaccio. This is for the 2018-19 school year. This is for supplies & equipment not covered by the division budget.

Some as replacement pieces and others as more equipment due to increased class sizes. Please see funding request outline of costs (attached). Total funding request is \$610.83.

Brandie-Lee M motions to fund this request for \$610.83. Launa A seconds this motion. Motion is passed unanimously. **Funding of \$610.83 to be given to the Foods/Fashions department by month end.**

*This leaves \$1579.11 to use toward further expenditures.*

- 3) Funding request for grade 6 music class submitted by Alissa Breakey. Asking for ukuleles, music, etc. in order for students to learn & play music in class. Unable to determine the total funding request based upon the request form.

Council questions whether or not there is any divisional budget or funding for this new mandated class (as per curriculum guidelines), as well as requesting that teacher resubmits request upon determining what funding may be obtained from division. Also, if resubmitted, to include a clear and concise budget, costs and description of wish list. Therefore, at this time, the *funding request is denied*. Going forward, this will be deferred to society for possible funding.

- 4) Funding request for 3 replacement IMac computers for the admin office, in order to provide updated equipment submitted by Gwen DH. Total funding request, including tax (but not a possible recycling fee) is \$4186.35. Please see attached highlighted quote from District Vendor.

Council requires further information prior to granting funding. When questioned as to why these would be required, Gwen gave information that they would be utilised for emergency (fire drills, etc.) attendances. Questions regarding Division responsibility for updating equipment required for emergency purposes requires clarification. Questions regarding age of current equipment and Division evergreening timelines were requested. Due to requiring further clarification on this request, *funding has been denied*. Suggested resubmission of funding request, after clarifications, are directed to society for possible funding.

- 5) Funding request for grade 6 (approximately 100 students) first edition School First Program for first aid/hazard assessment/AES detecting books for Health class submitted by Gwen DH. Possible funding available by division with parent co-pay option; however, have not heard back from Division at this time. Assuming a parent cost of \$17.50/child. Total funding request is: \$1750.

Gwen advises that this funding request be deferred to society, due to waiting for ministerial approval and teacher feedback.

### **Volunteer Update on Teacher's Appreciation Luncheon**

June 28, 2018 as the Teacher's Appreciation Luncheon. Only require a few more sides (desserts, beverages). Newsletter to mention luncheon with Brandie-Lee M being contact regarding luncheon.

### **Kindergarten Orientation Night**

Council to have a table at the Kindergarten Orientation night in order to shown representation to the parents and encourage involvement. Brandie-Lee M to go & represent council. Grade 5 parents, from Sarah Thompson School, are coming the night before for orientation (as students will be transferring to Langdon School for grade 6). Brandie-Lee M motions that a maximum of \$200 be used for snacks/beverages between the two evenings, at the council table (to attract people). Christine S seconds this motion. Motion is passed unanimously to **allow a maximum of \$200 to be spent**. Brandie-Lee M volunteers to purchase & implement idea on stated evenings. Receipts will be submitted to council for immediate repayment (up to \$200).

*This leaves a possible \$1379.11 (depending upon total amount spent) for further expenditures.*

### **Set Council Meeting Dates for 2018-2019 Year**

Administration is waiting to have their calendar determined prior to being able to set meeting dates with council. Council proposes that the first meeting be tentatively set for Wednesday, September 19, 2018 at 6:30 pm in the Learning Commons; however, could be changed due to admin calendar.

Council proposes a PowerSchool “theme” night for October council meeting, and work with school admin to determine how to move ahead with the logistics of this proposal.

### **Future Business**

Remaining money (approximately \$1379.11) to be utilised, as society will be taking over all fundraising monies and requests going forward.

### **Meeting Adjourned**

Brandie-Lee M adjourned meeting at 10:48 am. No opposition.